

VOLUNTEERS NEEDED

Dear Pioneer Families,

At Pioneer, we know a strong school community doesn't just happen; it's built by people who show up, pitch in, and support one another.

When our students see adults volunteering, they see teamwork, responsibility, and belonging in action. Right now, fewer than 15 people are carrying the vast majority of the volunteer load for our 570 students. To keep beloved events running and fund important school needs, we need more helping hands. We've already accomplished incredible things with a small group of dedicated helpers. Imagine how much more we could do if every family joined in!

That's why this year, we're asking **each family to commit to just 5 volunteer hours for the whole year.**

This packet contains volunteer opportunities for every schedule and skill set. And if we reach our goal of 150 families each giving 5 hours, the entire school will earn a special prize chosen by the students!

Thank you for helping us build a stronger, more connected Pioneer community. Together, we can make a big difference.

Warmly,

Jen Revis

2025-2026 Pioneer PTA President



Track your time!



Question? E-mail

pioneerelementarypta@gmail.com

	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY
SMALL WEEKLY COMMITMENTS SEE VOLUNTEER SHEET FOR TIMES	❤️	❤️ 📖 🌱	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +	❤️ 📖 🌱 🏠 +
ONE-TIME EVENTS VOLUNTEER ON THE DAY OF THE EVENT	📁	📷 🥤	🍁	📚		🗳️	🧪	📚	👟	🦋
COMMITTEE OPPORTUNITIES	🍁 📖	🍁 📖	🍁 📖	🗳️	🗳️ 🧪	🗳️ 🧪	👟	👟	🍎 👟	🍎 🦋
SEASONAL ROLES AND SPECIAL PROJECTS	📅	📅	📅		🌿			📖	📖	📖

CONTACT
PIONEERELEMENTARYPTA@GMAIL.COM



CHALK THE WALK



PICTURE DAY



LEMONADE SOCIAL



MATH STUDY LAB



DOG DASH



TEACHER APPRECIATION WEEK



READ-A-THON

CONTACT
KELLY.JOSEPH@JANUARYFALL.COM



GARDEN



ROSEMARY WREATHS



ACTIVE FOR ME
ACTIVE4ME.PIONEER@GMAIL.COM



FALL FESTIVAL
SHARRONSCHIEBER@GMAIL.COM



SCIENCE NIGHT
MLROZMAN1@YAHOO.COM



PERRY'S READERS
TJOHNSON@DJUSD.NET



AUCTION
PIONEERAUCTION5215@GMAIL.COM



YEARBOOK
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BOOK FAIR
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SPRING FLING CONTACT
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DIRECTORY
KRISTENPARKER320@GMAIL.COM

	Description	Time Commitment	Days of the Week
	COMMUNITY EVENT HELD BEFORE SCHOOL STARTS; REFRESHMENTS, INFO, SCAVENGER HUNT, AND MORE!	1-5 HOURS, DEPENDING ON ROLE	FRIDAY BEFORE SCHOOL STARTS
	HELP DORIAN PHOTOGRAPHERS ORGANIZE STUDENTS FOR PICTURE DAY.	1.5 HOUR SHIFTS	FRIDAY IN SEPTEMBER
	AFTERSCHOOL COMMUNITY EVENT HELD ON A WEDNESDAY EARLY IN THE SCHOOL YEAR.	1.5-2 HOURS FOR SET-UP, SERVING AND CLEAN-UP	WEDNESDAY IN SEPTEMBER
	VOLUNTEERS PROVIDE TARGETED MATH SUPPORT THROUGH FUN MATH GAMES FOR SMALL GROUPS OF STUDENTS.	45 MIN SHIFTS THROUGHOUT THE SCHOOL DAY	TUESDAYS AND THURSDAYS
	COMMITTEE TO PLAN AND EXECUTE PIONEER'S ANNUAL JOGATHON FUNDRAISER, OR DAY OF VOLUNTEER.	VARIES, BUT GENERALLY 1 HOUR/WEEK FEBRUARY THRU LATE APRIL. DAY OF SHIFTS: 2 HOURS.	MEETINGS TBD; EVENT ALWAYS ON 3 RD TUESDAY OF APRIL
	VOLUNTEERS HELP PLAN AND/OR DONATE FOOD OR OTHER ITEMS.	VARIES, DEPENDING ON ROLE	FIRST WEEK OF MAY
	COMMITTEE TO PLAN AND EXECUTE READATHON FUNDRAISER.	MEET 2-3 TIMES BEFORE START OF READATHON.	MEETINGS TBD
	GARDEN-SEE VOLUNTEER SHEET ENCLOSED		
	HELP SCAN BICYCLISTS AND WALKERS AS THEY ARRIVE AT SCHOOL. STUDENTS EARN POINTS FOR EACH TRIP.	40 MINUTE SHIFT: 7:55-8:35 AM.	ONE MORNING/WEEK
	COMMITTEE TO PLAN AND EXECUTE PIONEER'S ANNUAL FALL FESTIVAL. DAY OF VOLUNTEERS HELP RUN EVENT, WHICH OFFERS CARNIVAL GAMES, FACE PAINTING, HAUNTED HOUSE, FOOD CARTS, AND MORE!	VARIES, DEPENDING ON ROLE. DAY OF SHIFTS: 2 HOURS.	EVENT ON: OCTOBER 19, 2025

	Description	Time Commitment	Days of the Week
	COMMITTEE PLANS A FUN, EDUCATIONAL EVENING FOR PIONEER FAMILIES. DAY OF VOLUNTEERS HELP SET UP, RUN EVENT, AND CLEAN UP.	VARIES, DEPENDING ON ROLE. DAY OF SHIFTS: 2 HOURS.	WEEKDAY EVENING IN FEBRUARY
	OUR 2X/YEAR BOOK FAIR IS ONE OF OUR MOST POPULAR OFFERINGS! CO-CHAIRS PLAN THEME AND ORGANIZE VOLUNTEERS, WHO HELP SET-UP, RUN THE FAIR, AND CLEAN-UP.	VARIES FROM A SINGLE 2 HOUR SHIFT TO MULTIPLE SHIFTS DURING THE WEEK.	2 FAIRS, EACH 5 DAYS DURING NOVEMBER AND MARCH CONFERENCE WEEKS.
	CHAIR WORKS WITH DORIAN REP AND TEACHER REP TO DESIGN YEARBOOK AND CHOOSE PHOTOS; WORK WITH PTA TO ADVERTISE SALES.	SEVERAL HOURS THROUGHOUT THE SCHOOL YEAR.	DESIGN DURING WINTER MONTHS, SELL THROUGHOUT SPRING
	CREATE A DIRECTORY OF THE SCHOOL COMMUNITY WITH PARENT EMAILS AND PHONE NUMBERS, ORGANIZE OP-OUT FORMS FOR FAMILIES.	SEVERAL HOURS IN SEPTEMBER	COMPILE DURING FIRST SEVERAL WEEKS OF SCHOOL YEAR.
	PIONEER STUDENTS SHOWOFF THEIR COLLECTIONS. CHAIR/COMMITTEE GETS PERMISSION FORMS OUT TO COMMUNITY; ORGANIZES PRIZES AND DAY OF IN MPR.	VARIES DEPENDING ON ROLE. DAY OF SHIFT 2 HOURS	PLANNING BEGINS EARLY APRIL; EVENT IN MID-MAY.
	AUCTION-SEE VOLUNTEER SHEET ENCLOSED		
BULLETIN BOARD	KEEP THE SCHOOL BULLETIN BOARD UPDATED AND INVITING FOR OUR COMMUNITY.	30 MIN PER MONTH	CAN BE ACCESSED ANYTIME OR DAY
PTA CLASS REP	CLASSES STILL NEEDING REPS: SIMMONS, CHANG, CHURCH, FRYDAY, CARIDI, HUNTER, VIGUIE/MOK, STANOWICZ, TEALDI	SEE INFO SHEET PASSED OUT TO CLASSES NEEDING REPS	
PTA BOARD OR CHAIR POSITION	CURRENT OPENINGS: ON CAMPUS COMMUNICATIONS CHAIR AND HOSPITALITY CHAIR	VARIES DEPENDING ON ROLE AND TIME OF YEAR	CONTACT J.A.REVIS@ICLOUD.COM FOR MORE INFORMATION
ATTEND A PTA MEETING	SEPTEMBER 17, NOVEMBER 19, FEBRUARY 18, MARCH 18 & MAY 20 IN PIONEER LIBRARY	EACH MEETING RUNS 6:30-8:15	
BRING BACK A PIONEER TRADITION	BRING BACK THE SCHOOL TALENT SHOW OR PLAY, WHICH WAS PAUSED LAST YEAR DUE TO LACK OF VOLUNTEER SUPPORT	CONTACT J.A.REVIS@ICLOUD.COM FOR MORE INFORMATION	



Question? E-mail pioneerelementarypta@gmail.com



Auction Volunteer Roles

Planning & Leadership

- **Auction Chair & Co-Chair** – Oversee and coordinate
- **Volunteer Coordinator & Shift Scheduler** – Recruit & organize helpers, take ownership for communicating with volunteers and assigning shifts
- **Day-of Coordinator** – Manage setup, flow, volunteers
- **Entertainment/Music** – Manage booking the DJ & playlist
- **Theme/Décor Team** – Oversee and coordinate décor, manage procurement, coordinate with set-up lead and day of coordinator

Marketing & Communications

- **Design Lead** – Flyers, signage, programs
- **Promotions Lead** – Newsletters, website, social media

Donations & Procurement

- **Item Procurement Team** – Reach out to families & businesses
- **Sponsorship Lead** – Manage sponsors & benefits
- **Teacher Art/Experiences** – Coordinate with teachers for classroom art and teacher-hosted experiences
- **Classroom Baskets** – Organize classroom gift baskets
- **Dessert Auction** – Manage dessert donations

Games & Raffles

- **Games Coordinator** – Wine pull, raffles, prizes; manage permits and raffle licensing

Stewardship & Wrap-Up

- **Thank-You Coordinator** – Sponsors, donors, volunteers
- **Follow-Up Team** – Returns, unclaimed items, PTA storage

January 31, 2025

El Macero Country Club

Pioneer's biggest fundraiser of the year helps fund crucial staff positions and school programs. It's a big job, but if each of us takes a small role, it becomes easy—and fun!

Day-Of Event Support

- **Setup Lead** – Décor, signage, bid sheets, attendee packets
- **Day-of Coordinator** – Manage setup, flow, volunteers
 - **Check-In/Registration Lead** – A separate role for ticket scanning, paddle distribution, and managing the welcome table.
- **Live Auction Coordinator** – Someone specifically responsible for managing live auction flow, spotters, bid paddles, and syncing with the Emcee
- **Silent Auction Lead** – A person dedicated to overseeing the silent auction area: bid sheets, closing times, runners
- **Finance Night-of-Cashier** – Checkout lead to manage credit card swipes, reconcile winning bids, and handle unclaimed items
- **Script Writer** – Notes for Principal & Emcee

Tracking & Logistics

- **Procurement Manager** – Track donations & contacts
- **Vendor Liaison** – Coordinate with venue, catering, bar, décor, DJ
- **Website Team** – Auction platform, tickets, item uploads
- **Finance/Treasurer Role** – Handle money before/during/after the event. Someone to oversee budget tracking, reconcile receipts, manage deposits, and coordinate with the PTA Treasurer

ANY AMOUNT OF HELP
IS APPRECIATED AND
WELCOME!

Sign Up

