**VP of Enrichment**

The VP of Enrichment is responsible for planning academic enrichment programs designed as an extension of the school curriculum. The goal is to offer students an opportunity to expand their knowledge and academic experience at school. The program must be academic in content with defined goals. The PTA must monitor and evaluate the program to ensure that the goals are being met.

A program or assembly must be acceptable not only to the PTA association but also to the school principal. When an assembly is approved by the principal, provide the information to the school secretary and PTA Secretary to be placed on the Master calendar. When it has been determined that an enrichment program will benefit all children, the committee shall bring its recommendations, including how the program will be operated, to the PTA executive board for approval and recording in the executive board minutes.

Other duties include:

* Coordinating or appointing a Chair to help with the 4-6 grade school play production, such as working with the lead teacher to hire a director, process reimbursement payments through school secretary, obtains grant from Davis Schools foundation and assists in the organization of the play.
* Hiring the K-3 art teacher (hires resident artist, processes payment through school secretary, assists teachers with securing time with artist, and organizes an art show).

If the encrichment program is held before or after school, on or off school grounds, a signed parent consent form must be on file for each student. There must be phone access for emergency needs. The instructor must use procedures established and monitored by the PTA for checking children in and out of the program. The insurance underwriter requires there be at least two unrelated persons 18 or over in attendance at all times.

The instructor may be a volunteer or a paid professional. Qualification guidelines must be established for the instructor, and PTA may not hire a voting member of the board as an employee for enrichment programs. If the instructor is to be paid, the budget must reflect this expenditure. There must be sufficient income from other sources, such as fundraisers or program fees, to meet this expenditure. A fee may be charged. However, fees should be minimal. All interested children must be served and no child may be excluded because of inability to pay any fee. It is strongly recommended that PTA fund an academic program by giving the monies to the school as a “gift,” in accordance with school district policies, instead of the PTA hiring instructors.

Prior to implementation of any academic enrichment program the *Insurance and Loss Prevention Guide* must be consulted to ensure compliance with sanctioned activities. For insurance purposes, an enrichment program is intermittent in nature and does not continue on a daily basis over the duration of the school year. For any questions regarding general liability insurance, contact the California State PTA insurance broker whose number can be obtained from the *Insurance and Loss Prevention Guide*.

Committees reporting to this VP:

* **Red Ribbon Week – A week of activities to promote healthly choices**
* **Garden Coordinator** – A program for grades K-3
* **Bravo** – A music appreciation program that brings lessons of classical music into the classroom utilizing parent volunteers
* **Outreach** – Working with the school office to welcome new families to Pioneer and works with school counselor to identify needs in the community

**Free Enrichment Ideas:**

Code.org - During class or as an after school program

* <http://learn.code.org>

In the past the VP of enrichment has used UC Davis as a resource for free programs.

* Chemistry Science Show - Dr. Kovnir is the Club Faculty Advisor: [kkovnir@ucdavis.edu](mailto:kkovnir@ucdavis.edu)

Other UCD Departments that can mobilize for free:

* Geology Department
* Dairy Barn, Animal Sciences or Vet School
* Entomology Department
* Raptor Center
* Athletic Teams (Basketball, Gymnastics, Soccer, Volleyball, Football, Track and Field, etc.) - Can work with PE teacher to teach different sports or to help with Lunchapalooza

Peak Assembly and Teacher Curriculum for energy Conservation

* <http://www.peakstudents.org/whatispeak/default.asp>

**Grants to apply for:**

PG&E: STEM oriented grant

* <http://www.pge.com/en/about/community/signatureprograms/education/brightideasgrants/index.page>

Davis School Arts Foundation - Deadline in October grant distribution at end of November

* <http://members.dcn.org/dsaf/>

Tandem Properties: Deadline in Spring distribution in May

* <http://www.tandemproperties.com/tandem-foundation/>

**Previous Programs Offered:**

* 4-6th Musical: Scott Daugherty would like to Direct ($1500 to director and $800 to stage manager/props)
* K-3rd Art Lessons and Art Show: first year was Kris Mclod this year Heidi Bekebrede ($1000 for lessons and help with show)
* Chemistry Magic Show - Contact Above (Free)
* Red Ribbon Week: Fire Department, Police, Sheriff and CHP - Check with Krishna for contact information for CHP Helicopter (Free)
* Science Night: Explorit ($754.16 - directions and contact information attached)
* A Touch of Understanding - Cost split with Climate Committee ($1000)
* Drawing Academy - Drawing and listening to live music - Heidi Bekebrede ($450)

**Other Ideas:**

* Crocker Art Museum Art Ark: <https://crockerartmuseum.org/learn-do/programs/schools-educators-homeschoolers/art-ark>
* Field Day: Supplement PE teacher to teach classes for all grades for a month or to teach specific events at lunchapalooza that leads up to team competitions.  Could have 10 teams of K-6 that compete against each other in various organized games.
* Mini Courses: Could be a lunch time event or after school on Wednesdays during spring.  Classes lead by parent or teacher, but teacher has to be in room either way.  Ideas include: stain glass making, rocketry, cake decorating, Indian basket weaving, chess, knitting, quilting or sewing, volleyball, soccer, etc.
* Sacramento Zoo Mobile
* Davis Children's Chorale
* Local Martial Arts Group: do a demonstration and then split up in groups and teach groups of 30 in 10 minute stations various techniques